



First Tee – South Puget Sound

First Tee is a youth development organization that enables kids to build the strength of character that empowers them through a lifetime of new challenges. By seamlessly integrating the game of golf with a life skills curriculum, we create active learning experiences that build inner strength, self-confidence, and resilience that kids can carry to everything they do.

Marketing & Communications Intern

- Create content for organization's social media, website, and email sends
- Manage the marketing materials for primary fundraising event, held September 1, 2022
- Organization fundraising event with assistance from Marketing & Communications Director
- Work with Program Director on website update and programming needs as they arise
- Opportunity to coach First Tee classes
- Experience with budget
- Assist with all aspects of day-to-day office operations, including but not limited to, managing supplies, preparing meetings, taking notes, etc.

Job Qualifications

- Current college student - ability to receive college credit for internship
- Responsible for handling own workload and being self-motivated
- Able to manage, prioritize and bring multiple projects to completion with limited supervision
- Work collaboratively with other team members
- Proficient in Word, Excel, PowerPoint
- Experience in Adobe InDesign

Candidate must be available to work 20 to 25 hours per week, additional paid hours can be obtained through coaching. Please provide three samples of previous social media, website design, or marketing work you have done in the past.



If you have any questions regarding the position, please reach out to Allie Bordeaux, Marketing & Communications Director, allie@firstteesps.org.